



The Valley School
Where Learning Begins

June 18, 2019

Dear Parents,

Welcome to **summer camp** at The Valley School. We are so glad you have chosen us to provide your child with a great camp experience. The camp directors this year will be Ms. Katie and Ms. Molly.

On the **first day** of camp, or if you want to stop by beforehand, we will need you to sign the **field trip** permission slips allowing your child to take the trip with us. If we don't have a signed permission slip, your child will need to remain at the school with alternative things to do.

If you have not been with us since last summer or have not been with us before, please make sure you have all your required paperwork to us **before** the first day. **Emergency cards** will need to be updated.

Each family will be given 2 **key fobs** to use for entry into the building while their child is enrolled. We ask that you pay **\$5/fob deposit** which you will get when you return the fob. You may stop by before camp starts and pick them up or we can give them to you on the first day of camp.

Also, on the **first day**, please bring a **change of clothing** for your child. You never know when a child might spill something on themselves. You can leave the spare set here at The Valley School for the entire summer.

Each child will have a **cubby** labeled with their name in which they will keep their personal items.

Each day your child will need to **bring a lunch**, except for pizza day, Wednesday, if your child is going to participate. All lunch items that need to be refrigerated will need to be labeled and **placed in the refrigerator** in the correct bin! This is something new this year. On days when we are eating lunch at the center, you may bring something that needs to be warmed up, such as hot dogs, chicken nuggets etc. Milk (1%) will be provided with lunch and snacks. If you prefer your child to **drink** something else with lunch, **please provide it**. On field trip days and picnic days, you may be required to provide a **bag lunch** with a beverage. but we will let you know in advance.

Your child will also need a **water bottle every day labeled with their name**. If you would prefer to leave it here all summer, then we will wash it each day, and fill it up before going outside.

It is very important that you **sign** your child **in and out** every day. The sign in/out sheet is located at the table just inside the doors of the school.

We ask that you please don't send your child in **flip flops or sandals**! They may only wear them on water days. Children often have a hard time participating in activities such as running and climbing, with these types of shoes.

Make sure your child is following the **rules** by not letting them run in the building and making sure they stay with you at all times.



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We are a media free campus which means we don't allow any kind of **electronic devices** including: IPADS, iPhones etc. Please don't let your child bring these items to school. If we see it out of their pocket and/or backpack they will be taken away and put in a safe place until the end of the day when they will then be returned to the parents.

Pool day will be on Wednesdays this summer and **water play** will be on **some** Fridays. Please bring a swimsuit, a towel, and a grocery bag for your wet clothing. There is a 1:5 staff ratio when we go to the **pool**. Please make sure to fill out a **swimming/wading activity permission slip for your child to go to the pool**.

You may leave **sunscreen** at the center for the entire summer or choose to use the center sunscreen. You will need to fill out a **sunscreen permission slip** which can be found at the front sign in table. You are responsible for applying it in the **morning**, and we will apply it before the afternoon outdoor playtime, before water play, and before going to the pool.

Most of the **field trips** will be on **Fridays**, unless otherwise noted. You will receive a calendar each month notifying you of upcoming activities we will be having and going on. We will always take **water** with us on the fieldtrips.

An **email** will be sent out **weekly** to remind you of things happening during the upcoming week.

Tuition payments are due the Friday **before** care. We do have the option of paying on-line as well as automatic withdraw from your account if you choose to do so. If you chose to participate in automatic withdraw, you will need to fill out a form. There is an additional fee(\$4.00/week) to pay with credit card. Weekly tuition is \$155.00. If you have been taken off the waiting list and added to "now enrolled" in that week, then you will need to pay the additional \$15 activity fee for that week.

If for some reason your child is **unable to attend** a week of camp that he/she is signed up for, please contact us as soon as possible, as there are probably children on the waiting list to get in. If a child doesn't take over your week then you are responsible for the **full tuition** for that week.

Remember, **The Valley School** will be **closed** on Thursday, July 4 and Friday, August 23. There will be no reduction in tuition for those days.

Please remember to **return** the key fobs on Friday of the last week your child attends camp, unless your child is continuing at The Valley School for before and after care in the fall.

If you have any further questions, please feel free to email me or to give us a call.

Thank you and have a great summer!

Kim Simmons
Center Director
The Valley School
240-490-2388
director@valleyplayschool.com